



Grant and Loan Application Form

Section 1 – Identity of Applicant

- 1.1 Name of Applicant _____
(parish, institution, organization, etc.)
- 1.2 Street Address _____
- 1.3 City, Province, Postal Code _____
- 1.4 Applicant's Phone Number _____
- 1.5 Charitable Business Number _____
- 1.6 Parish/Mission _____
- 1.7 Contact Person _____
- 1.8 Contact Person's Email Address _____
- 1.9 Contact Person's Phone Number _____

Section 2 – Ministry Context

- 2.1 Briefly describe the parish or organization and the community served. What is your mission? Submit this on a separate page.
- 2.2 How will the project meet a challenge in your Parish? _____
- 2.3 Total revenues from all sources in the last year. _____
- 2.4 If you are applying as a parish:
- How many congregations or points are there? _____
 - What is your average attendance on a Sunday? _____
 - How many identifiable givers do you have? _____



Section 3 – Description of Project

3.1 Project Name _____

3.2(a) Funding Source:

- The Diocese of Fredericton (DF)
 The Anglican Foundation of Canada (AFC)*

*Please note that all applicants must be a current donor to the Anglican Foundation. As well, this request is to be considered within the Diocese's annual allotment of three applications to the Anglican Foundation. Please note that your request may be held for submission for the September application deadline and the AFC application is required to be completed if approval is provided on this application.

3.2(b) Which category best describes the project?

- Innovative Ministry
 Diverse Infrastructure
 Theological Education and Formation
 Other

3.3 Description of the project. Please answer the following questions in order. Submit this on a separate page.

- What do you want to do, and why do you want to do it?
- Who will the project benefit? Does this align with the Five Marks of Mission? Describe the expected outcomes and impact.
- What is the timeline for the project, including the expected start date, project execution date(s), and completion date?
- Who else is involved? Who are the project stakeholders and partners?
- Please include other materials that will help the committee assess your project: photos, architectural drawings, mission statements, and other relevant information.

3.4 For **Innovative Ministry** projects:

- AFC provides seed money to help initiate projects. If this is an ongoing initiative, describe the plan for sustainability, including funding sources and support.
- DF provides funds to nurture growth within the diocese to provide ministry in a changing and challenging environment and promotes ministry that is innovative, diverse, and enriching. DF partners with applicants that meet the ministry priorities of the Diocese
- Describe how this project will meet a need that is currently not being met through other local non-profit organizations.

3.5 For **Diverse Infrastructure** projects:

- AFC and DF will consider infrastructure projects that promote worship that is accessible, empowers people and communities to address social justice issues.



- DF will consider infrastructure projects that create an environment that will enhance the recruitment of clergy, meet specific ministry needs in locations where financial concerns are an issue, and address one or more of the Five Marks of Mission.
 - Include 3 quotes for construction/materials involved, where possible, and indicate which is the successful supplier. If this is not possible, explain why.
 - Provide proof of adequate fire insurance in force on property, including the amount.
- 3.6 For **Theological Formation** projects:
- AFC provides funding for experimental formation programs. If this is an ongoing initiative, the plan for sustainability, including funding sources and support must be outlined.
 - Describe how this project will meet a need that is currently not being met through regular theological education/formation programming currently available and how it will benefit the broader church.
- 3.7 For **Other** projects:
- DF will consider funding for mission projects that do not fit within the other categories.
 - Describe how the initiative or project meets a need and aligns with the diocesan objectives of ministry development, prayer, education and training or with the Five Marks of Mission.

Section 4 – Project Budget & Financial Information

- 4.1 Application type grant
 loan
- 4.2 a) Amount of grant requested _____
- b) (DF Funding) Are you applying for a: Single year Grant ___ Multi-year Grant ___
- c) If multiple-year grant, please indicate amount per year:
i. Year One _____
ii. Year Two _____
- d) If the Diocese cannot commit to a multi-year grant, would you consider a single year grant? Yes _____ No _____
- 4.3 If not able to provide a grant would you accept a loan? Yes No



- 4.4 Amount of loan requested _____
- 4.5 Provide a project budget. (Multi-year funding, please outline your multi-year budget).
Submit on a separate page.
 - Show a list of all expenses, indicating the portion that AFC funding would cover.
 - Show all revenues, including pledges, other grants to which application has been made, and donations in kind of property, labour, or materials. Please note AFC funds programs up to 50%. In addition, 50% of the total project budget, not including any requested portion from AFC, must be raised or accounted for at the time of the application.
- 4.6 Provide complete financial statements for the applicant.
- 4.7 Note that any unused grants or loans must be returned to the Diocese or AFC.

Section 5 – Letters of Support

- 5.1 Provide 2 letters of support listed below:
 - Territorial Archdeacon, indicating the need and benefits of the project
 - Parish Vestry, including the wording of the motion that approved the applicant's submission, as well as the date of the meeting
 - Any other letters of support that may be relevant to the application

Section 6 – Authorization

- 6.1 Please have two signing officers of the Parish and the Incumbent or two signing officers of the Parish and the Vestry Clerk sign below:

We certify that the appropriate authority has approved the submission of this application.

_____ Signature	_____ Signature	_____ Signature
_____ Print Name	_____ Print Name	_____ Print Name
_____ Title	_____ Title	_____ Title
_____ Date	_____ Date	_____ Date



Synod Routing and Approval

Property Committee (for infrastructure projects)

Recommended Not Recommended N/A Date:

Treasurer or Chair of the Finance Committee

Recommended Not Recommended Date of motion:

Secretary of Synod for Diocesan Council (for Anglican Foundation projects)

Approved Not Approved Date of motion:

Bishop of Fredericton

Approved Not Approved Date:

Project Closure

Applicant confirmation that project is complete Date:

Treasurer confirmation that unused funds returned to the diocese (for DF projects) Date: