

### Instructions and Explanations

Please complete a form for each cemetery attached to the parish. Parishes have been provided with partially pre-filled forms for cemeteries/columbaria for which the Synod has some information.

In addition, it would be appreciated if you can provide any information on transferred or abandoned cemeteries within the boundaries of your parish that have a connection to, or history associated with, your parish. We have dates of consecration by the Bishop of Fredericton for many cemeteries that are not specifically attached to a current parish, but it would be helpful to know the current situation.

If any information on a pre-filled form is incorrect, cross it out and add the correct information.

Records: Please be as specific as possible regarding information on your plot records:

- Are they complete and up to date?
- Where/ how are they stored?
- Are there multiple copies?

Policies and Contracts: The Synod would appreciate you attaching a copy of any policies and contracts associated with your cemetery(ies). If this is not possible or any items below are not covered, please discuss the following in the comments sections:

- Are there provisions for persons who cannot afford to pay for a plot?
- Is it made clear that any monuments installed in the cemetery are the property of and remain the responsibility of the owner of the respective cemetery plot, or otherwise?
- If there is a dedicated cemetery fund, is it sufficient for the maintenance and upkeep of the property for perpetual care?
- Do you require the presence of a cleric or require that permission is requested for another person to oversee when an interment is to be made?

Please return the completed survey sheets to the Synod Office by October 15, 2021,

- by mail to 168 Church St., Fredericton, NB E3B 4C9
- or, by email to [office@anglican.nb.ca](mailto:office@anglican.nb.ca)

Thank you!