

RESOLUTIONS COMMITTEE MANDATE

1 Task

It is the responsibility of the Committee:

- 1(1) To receive, and prepare for debate, motions proposed for the consideration of the Synod;
- 1(2) To ensure that proposed motions contain clear and concise statements of what is intended by the sponsors;
- 1(3) To propose consolidations of motions dealing with the same subject; and
- 1(4) Generally, to ensure that motions do not conflict with the Constitution or Canons, or the regulations, directives or guidelines of the Diocese.

2 Resolutions Procedures

- 2(1) All motions not already printed in the Convening Circular, except those of a procedural or courtesy nature, or those that arise in the course of debate, shall be written and submitted to the Secretary for consideration by the Committee before being put to the Synod. (The Secretary will give the notice of motion to the Chair of the Resolutions Committee who will assign it a number and present it as a notice of motion at a time determined by the Agenda Committee.)
- 2(2) The Committee shall not debate the merits of any proposed motion, but will ensure that it contains a clear and concise statement of what is proposed.
- 2(3) All motions shall begin with the words “I move that” or “Be it resolved that”, without further preamble. Any motion presented to the Committee may be accompanied by an explanatory note setting forth the consideration leading to the proposal. This note will not form part of the motion.
- 2(4) The Committee is authorized to propose consolidations of motions which deal with the same subject, with the understanding that, in doing so, the Committee will consult with the sponsors of the motions.
- 2(5) The sponsors of any motion which is recommended for change by the Committee must be consulted and asked for their agreement to the change(s) proposed.
- 2(6) The Committee will advise the author of any proposed motion it considers to be:
 - a. outside the jurisdiction of the Diocesan Synod;
 - b. unclear or ambiguous;
 - c. inaccurate;
 - d. of local rather than a diocesan character;
 - e. impossible of performance; or
 - f. calculated to be a source of embarrassment to the Church;and propose amendments to the same, where possible, to alleviate such concerns.

3 Vote Count Team

- 3(1) Prior to each regular and special meeting of the Diocesan Synod, the Chair of the Resolutions Committee, in consultation with the Secretary of the Synod, shall select and train a Diocesan Synod Vote Count Team.
- 3(2) The Vote Count Team shall comprise at least six persons.
- 3(3) A member of the Diocesan Synod may be a member of the Vote Count Team.

Adopted 17 January 2009
Amended 20 June 2015